

Homewood

event and conference center

EMPLOYMENT APPLICATION

PERSONAL INFORMATION:

First Name: _____

Last Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone Number: _____ - _____ - _____

Alternate Phone Number: _____ - _____ - _____

Are you eligible to work in the United States? Yes _____ No _____

If you are under age 18, do you have a work permit? Yes _____ No _____

Have you been convicted of a felony within the past 5 years? Yes _____ No _____

If yes, please explain: _____

POSITION/AVAILABILITY:

Position Applying For: _____

Days/Hours Available:

SUNDAY MONDAY TUESDAY WEDNESDAY THURDAY FRIDAY SATURDAY

_____-____- _____-____- _____-____- _____-____- _____-____- _____-____- _____-____-

What date are you available to start work? _____

EMPLOYMENT HISTORY:

Present or Last Employer:

Company: _____

City/State: _____

Supervisors Name: _____

Phone Number: _____

Position Held: _____

From: _____ To: _____

Responsibilities: _____

Salary: _____

Reason for Leaving: _____

Previous Employer:

Company: _____

City/State: _____

Supervisors Name: _____

Phone Number: _____

Position Held: _____

From: _____ To: _____

Responsibilities: _____

Salary: _____

Reason for Leaving: _____

May we contact your present employer? Yes _____ No _____

References:

Name/Relationship/Phone Number/Email:

1. _____
2. _____
3. _____

I certify that information contained in this application is true and complete.

I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired.

I authorize the verification of any or all information listed above.

Signature: _____ Date: _____

Print: _____

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EMPLOYMENT QUESTIONS

1. Describe extraordinary customer service.

2. What might the stresses of a Bride be on her wedding day in relation to her wedding and reception?

3. Are you a big-picture person or a detail oriented person? How do you exhibit this quality?

4. What is your focus in responding to a client's "stupid" question?

5. Are you better at following a list or seeing issues and problem solving? Explain.
